



888.DART.123

2600 W. Big Beaver Ste. 540

Troy, MI 48084

Job Title: Accounting Manager

Location: Troy, MI

Position: Full-time (in-office)

Salary Range: TBD

#### About us:

Dart Appraisal is a leading nationwide independent Appraisal Management Company (AMC) established in 1993. Our company was founded on the principle that an AMC could create transparency between the lender and appraiser, cultivating a process that brings out the best in both parties.

We manage a nationwide panel of state licensed appraisers and are committed to providing the highest quality and efficiency of appraisal management in the industry. Dart Appraisal utilizes innovative technology to manage appraisal orders in real-time while centralizing all appraisal communication.

#### Position Overview:

We are seeking a hands-on **Senior Accounting Manager** to oversee the daily operations of our accounting department. This role is critical in ensuring the accuracy and timeliness of financial reporting, maintaining compliance with accounting standards and regulatory requirements, and supporting the **VP of Finance**.

The **Accounting Manager** will assist in developing a team of accounting professionals, drive process improvements, and play a key role in maintaining the financial health and integrity of the organization. This is an excellent opportunity for someone who thrives in a fast-paced environment, excels at multitasking, and brings solid hands-on accounting experience.



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### Key Responsibilities:

- Oversee the day-to-day accounting activities, including journal entries, general ledger maintenance, and accounts reconciliations.
- Supervise and mentor a team of three accounting professionals: one Accounts Payable and two Accounts Receivable specialists, fostering growth and operational efficiency.
- Assist with month-end and year-end close processes, delivering timely and accurate financial reporting.
- Prepare, review, and analyze financial statements in compliance with GAAP and other regulatory standards, ensuring accuracy and integrity.
- Collaborate with external auditors, tax advisors, and regulatory agencies to ensure compliance and successful audits.
- Reconcile bank accounts, manage refunds, audit AR/AP, and promptly resolve discrepancies to maintain financial accuracy.
- Develop and implement internal controls to safeguard company assets and ensure compliance with accounting standards, tax regulations and financial policies
- Assist with financial due diligence efforts related to audits, acquisitions, and strategic initiatives.
- Identify areas for improvement and automation across accounting processes to drive efficiency, scalability, and data integrity
- Collaborate with the VP of Finance on special projects, ad hoc reporting, and department-wide initiatives.

### Qualifications & Requirements:

- Bachelor's degree in Accounting or Finance.
- CPA certification.
- Proven experience as an Accounting Manager/Auditor.
- 5+ years of progressive accounting experience, including financial reporting.
- Extensive knowledge of GAAP.
- Proven leadership experience in managing accounting teams and driving operational improvements.
- Strong experience with ERP systems and financial reporting tools.
- Excellent analytical, problem-solving, and communication skills.
- Ability to work in a fast-paced, dynamic environment and manage multiple priorities with strong organizational experience.



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#### Preferred Qualifications:

- Experience with ERP Sage Intacct.
- Experience with Private Equity.
- Experience with Power-Bi.
- Knowledge of C Corp and LLC from a tax perspective.
- M&A and due diligence.

#### What We Offer:

- ✓ Competitive salary and benefits package
- ✓ Generous paid time off package starting in your first year of employment
- ✓ Management team that encourages suggestions and feedback
- ✓ Supportive management and ability to make a large impact on the organization
- ✓ Innovative, team-oriented environment that doesn't skimp out on fun
- ✓ A chance to be part of a fast-growing company with ambitious plans to triple in size over the next five years.

To apply, please submit your resume and cover letter.

Dart Appraisal is an equal-opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.